

PERMITTING

GUIDE

Step 1 - Do I need a permit?

Contact us at 817-459-6502 or 817-459-6504 or by visiting <u>Arlington One Start.</u>

Plan a trip to City Hall's One Start Center, located at 101 W. Abram Street on the second floor, and meet with one of our Plans Examiners, Planners or Engineers to discuss your project.



With a permit, your completed home improvement project meets minimum health, safety and energy standards for you, your family and future owners.



Applying for a permit online

Visit www.arlingtonpermits.com to apply online, pay and schedule your inspections.

Alternatively you may bring in your permit application to us at the One-Start Center located at City Hall on the second floor.

*All validations should be applied for online at www.arlingtonpermits.com

Step 3 - Helpful Tips

- 1. Apply online to save time www.arlingtonpermits.com
- If you are validating under a General Contractor, only the GC should be calling in for inspections.
- If applying for a Certificate of Occupancy on behalf of the business owner, please remember to bring a copy of his/her DL.
- 4. Our offices are closed on City Holidays.
- 5. Inspections must be requested before 7 a.m. or they will be scheduled on the following business day. Our 24-hour inspection hotline is 817-261-8817.
- 6. We do not quote permit fees over the phone.
- 7. Dial 811 before you dig!

Step 2 - Required Permits

- Certificate of Occupancy
- Certified Pool Operator
- Commercial Building
- Concrete/Foundation
- Electrical
- Fence
- Fire
- Health
- Home Based Business

- Irrigation
- Plumbing
- Residential Building
- Roofing/Solar Pannels
- Signs
- Special Events
- Storage Buildings
- Swimming Pools
- Windows/Doors

